

# *Jackie Caivano*

# *Memorial Scholarship*

## *2024 Application*

Sponsored by:  
Salmon-Challis National Forest Employees

### **Scholarship History**

The Jackie Caivano Memorial Scholarship is sponsored by Salmon-Challis National Forest employees. The scholarship program was created in 1998 and was originally called the Salmon-Challis National Forest Employee Scholarship. It was renamed in 2000, to honor long-time Salmon-Challis National Forest employee, Jackie Caivano, who was the Forest Supervisor's Executive Assistant. Jackie passed away suddenly due to an aggressive form of cancer in January 2000. Jackie took great pride in her work and was known for being calm, practical, and supportive. She was trusted and admired by all. This scholarship is to honor Jackie's memory, while recognizing a graduating senior's excellence, leadership, initiative in academics, community service, and participation in extracurricular activities. 94 scholarships have been awarded since 1998, totaling \$89,500.

### **Application Instructions**

This year the Salmon-Challis National Forest employees will award four \$1,500.00 scholarships, one to each of the four communities (Salmon, Leadore, Challis, and Mackay).

**Applicant Eligibility:** These scholarships are open to all graduating seniors from one of the four public high schools, charter/private high schools, and home-schooled graduating seniors within communities of the Salmon-Challis National Forest. To be eligible to receive a scholarship graduating seniors must have a cumulative grade point average of 2.75 or higher and must attend an accredited college, university, or technical college in the U.S. in the fall of 2024. In the event you are awarded scholarship funds and are unable to attend an accredited college, university, or technical college in the U.S. in the fall of 2024, funds must be returned.

**Application Requirements:** Applicants are required to complete the attached application package. This includes:

- Application
- Two (2) letters of recommendation. Information regarding the reference is included in the application package. One (1) letter is to be from a professional reference (teacher/school affiliated person), the other from a person in the local community in which the applicant resides.
- A short essay, as described on the last page of this application, is also required. Essays will be evaluated on content, grammar, and spelling.
- Attach High School Transcripts

**Selection Criteria:** The scholarships will be awarded based on a combination of cumulative GPA (2.75 or greater), community service, extracurricular activities, evaluations/recommendations, and quality of the essay.

**How to Apply:** The application package will be available on the Salmon-Challis National Forest website at <https://www.fs.usda.gov/scnf/> (after March 8, 2024), at the local Ranger District offices, and at the local high school counselor's office.

**Deadline:** Scholarship application packages MUST be submitted to the local high school counselor's office on or before April 26, 2024, or they may be delivered to the local Ranger District office by same date. Application packages may also be submitted digitally to Janelle Brown at [Janelle.brown@usda.gov](mailto:Janelle.brown@usda.gov). No late applications will be considered. Scholarship winners will be notified by the Forest Service on or before May 10, 2024.

**Information:** For additional information please contact one of our scholarship liaisons: Abigail White [abigail.white@usda.gov](mailto:abigail.white@usda.gov) (Salmon), Janelle Brown at [Janelle.brown@usda.gov](mailto:Janelle.brown@usda.gov) (Leadore), Wes Anderton at [Wesley.anderton@usda.gov](mailto:Wesley.anderton@usda.gov) (Mackay), and Erica Rhoades at [erica.rhoades@usda.gov](mailto:erica.rhoades@usda.gov) (Challis).

Recipients of scholarship awards will be notified, and their names released on the Salmon-Challis National Forest Website and social media platforms. Scholarship recipients may also choose to submit a photo to accompany their award announcement.



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### Reference Letter Information

**Applicant:** Please complete Section 1 and give this form to one professional reference (Teacher, Counselor, or Principal) and one community reference, preferably someone who is aware of your achievements.

1) TO BE COMPLETED BY THE APPLICANT:                      Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

High School: \_\_\_\_\_

Proposed Major for College, University, College of Technology: \_\_\_\_\_

TO BE COMPLETED BY REFERENCE:

2) Please write a letter of recommendation or reference speaking to the applicant's character, maturity, initiative, commitment, responsibility, leadership skills, and creativity. Also, describe how you know the applicant.

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Signature of Evaluator

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Title

Date

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APPLICANT: Please provide an essay at least one page in length (250-300 words) answering the following questions:

Write a short essay that describes areas in your life where you demonstrated leadership and overcame obstacles either through your school, social, or family life. How has this experience prepared you for college and career goals? How will you use what you learned from this experience to be successful in your future life goals?